



## 2022-2023 BSMA Finance Committee

Sunday, January 8<sup>th</sup>, 2023  
4:00 p.m. PST, 7:00 p.m. EST

### MINUTES

Attendees: Alethea Tennill, National Treasurer  
Anne Parker, PNP/Committee Member  
Brenda Ternullo, Nat'l 4<sup>th</sup> VP/Committee Member  
Christine McCracken, Committee Member  
Diana Evans Vance, Committee Member  
Julie Straw, Finance Committee Chairwoman  
Nancy Brecht, Finance Assistant/Committee Member  
Sonya Kay, National Financial Secretary  
Stacy Anders, National President  
Suzi Freeman, Committee Member - excused

Meeting Called to Order at 4:04 p.m. PST/7:04 p.m. EST

Pledge of Allegiance

Prayer

- I. Approval of prior minutes – Motion to approve the minutes as presented for the Dec. 13, 2022 Finance Committee meeting; motion seconded; motion passed with one abstention.**
- II. Review of financial statements - Motion to approve the December 2022 financial reports with discussed changes and forward them to the NEB for audit; motion seconded; motion passed.**
- III. Audit progress - August 31, 2022 financials have been forwarded to the CPA.
- IV. CFC application update – Christine McCracken reported that the application is complete with the current President information included. NT and Christine will work together to pay the CFC application fee.
- V. Financial Officer Updates
  - A. NFS items of importance  
See report emailed prior to meeting to FC – no discussion
  - B. NT items of importance  
See report emailed prior to meeting to FC – no discussion
- VI. Compliance Financial Reviews – Report from Anne Parker
  - A. Two chapter are having significant trouble completing their financial reviews
  - B. Sixteen chapters are still in the process of providing needed information
  - C. 157 Reviews have been completed
- VII. Chapter Grant Applications FYE 2023
  - A. Reminder that this year's split of grants will be 7 New and 21 Existing chapters

- B. Reminder to 4VP to update NT as soon as KS5, OH1, IN1, and TN5 have completed this year's compliance so grant checks can be cut and sent.
  - C. No new grant applications have been received.
- VIII. Fundraising newsletter update - submit any ideas to [Fundraising@bluestarmothers.us](mailto:Fundraising@bluestarmothers.us)
- A. Need to encourage moms to send Suzi Freeman new ideas to include in the next quarterly fundraising newsletter
- IX. Ritual book review update - edits and proposed edits ready for NEB at mid-year
- A. Suzi Freeman & Diana Vance produced edits and proposed edits for the existing Ritual Book
  - B. Draft of updated Ritual Book sent to the NEB on Dec. 29<sup>th</sup> for their use at the NEB's midyear meeting
- X. Convention
- A. Airfare & expenses for Convention 2023 Co-Chairs
    - a. **Motion to allow that any Convention Co-Chair expenses after the allotted Convention Chair budget line is exceeded be paid out from the President's account; motion seconded; motion passed with no abstentions.**
- XI. New Business
- A. Budget pre-discussion
    - 1. How should the travel expenses for the Patriotic Instructor, Historian, and DC Representative in regard to Memorial Day, Gold Star Mothers Weekend and Convention be listed in the budget – by event or by appointed office?
  - B. NT – Online Store
    - 1. Vests received were not true to size; they have been returned to the vendor; no funds were expended. Another source has been found.
    - 2. White shirts have been ordered.

Meeting adjourned at 4:34 p.m. PST/7:34 p.m. EST

Proposed next meeting: Sunday, February 12<sup>th</sup>, 2023 - 4:00 p.m. PST/7:00 p.m. EST