

2019-2020 BSMA Finance Committee

Sunday, April 4th, 2020
5:00 p.m. PDT, 8:00 p.m. EDT

MINUTES

- Attendees: Anne Parker, Committee Member
Brenda Termullo, Committee Member
Carla Brodacki, National President
Christine McCracken, Committee Member—excused
Diana Evans Vance, National Treasurer
Genevieve Schindler, National Financial Secretary
Julie Straw, Finance Committee Chairwoman
- I. Approval of prior minutes (March)
 - a. Re-label “Agenda” to “Minutes”
 - b. Motion to accept the minutes for the March Finance Committee Meeting passed with correction to heading
 - II. Review of financial statements – postponed due to early meeting date; to be done at meeting in May
 - III. CFC application – still in review pending status
 - IV. Convention – Carla Brodacki
 - a. Some donations have come in to support trip to World War II Museum - \$990
 - b. Planned and waiting to see what will happen with COVID-19
 - V. Online Store
 - a. April promotion – Convention Vee & Metallic Patch for \$25 and S&H
 - b. May promotion – Dad’s Polo & Hat for \$30 and S&H
 - c. Processed last few refunds needed from Feb and May S&H overruns
 - d. New system for charging S&H working well
 - e. Will probably need to order notecard sets and ritual books prior to Convention
 - f. Have run out of Larges and running low on XL and 2XL of Convention Vees
 - VI. Treasurer Report
 - a. Lanyards for VAVS ordered \$274.09
 - b. DCRA filing fee paid \$80
 - c. Confirmed Auto Renewal for Go Daddy – SSL and domains
 - d. Wreath for Memorial Day ordered
 - e. Billing authorization for hotel for Memorial Day complete
 - f. Flag Bags and Gloves – NT has been in touch with Teresa Sumners for specifics
 - g. VAVS Convention was cancelled – Anne Parker & Doreen Berggren will be reimbursing BSMA
 - h. At Convention, we need to stress to chapters that if they change their permanent mailing address, they need to update it with not only us, but must refile their EIN paperwork with the IRS
 - VII. Travel Insurance discussion
 - a. Moot point at this point with COVID – not really being offered
 - VIII. Website

- a. Wild Apricot has been changed to their free version until approval of the body
- b. Responders to RFT indicated that Wild Apricot would not be appropriate for our business dealings – no backdoor
- c. New website through Member Clicks is up and running; seems to be doing the job well
- IX. Committee working on State filing requirements
 - a. Work is continuing
- X. Suggestions for changes to Financial policies to include in Draft – Julie Straw presented information about uncashed checks. Discussion also included the updating of addresses and EIN filings. Julie Straw asked members that if they had any other suggestions to send them to her.
- XI. Other new business
 - a. If Memorial Day in DC at the Tomb of the Unknown Soldier is canceled due to COVID, hotel arrangements and wreath will need to be canceled.
 - b. Work on the budget will begin in May

Next meeting: Sat., May 9th, 2020 – 5:00 p.m. PDT, 8:00 p.m. EDT