

**National Big Dipper Auxiliary
Executive Board Meeting Minutes
April 13, 2023**

Meeting called to order at 6:01 pm PST/9:01 pm EST

Prayer – Beth Bohannon

Pledge of Allegiance – Trudy Dupuy

Big Dipper Preamble – Barb Cook

Roll Call of Officers

President – Doreen Berggren -present
1VP – Amy O’Campo - present
Recording Secretary – Shannon Kennedy- excused
Treasurer – Diana Evans Vance - present
Financial Secretary – Gen Schindler - present
PNBDP – Beth Bohannon - present
PNBDP – Theresa Koontz - present
PNPBD – Kade Rutherford – present
Dept of OH BD President – Suzanne Hughes - present
Dept of MI BD President – Pat Lomanco - present

National 2VP – Karen Stillwell - present

Appointees:

Patriotic Instructor – Marisol Gonzalez - present
Chaplain – Judy Dorsey - excused
Historian – Barb Cook – present
Sgt at Arms – Trudy Dupuy - present
Parliamentarian – Brenda Turnello - present

Guests – MI DP – Jackie Ransom - present

Old Business

1. Approval of March Minutes – Motion to approve the March minutes no corrections by MI BD President; seconded by NBDFS; motion carried with three abstentions.
2. Financial Secretary - Approval of Financial Reports – emailed to officers prior to meeting
 - a. Motion to approved the March Financial Reports as submitted by NBDP Theresa; seconded by MI BD President; motion carried with no abstentions.

New Business

3. Fundraisers:
 - a. Fun Pasta has ended; payout is expected within a couple of weeks.
 - b. Giving Bean is ongoing.

- c. Amazon Smile program has ended; final check was received in February 2023.
- d. Store – jewelry and hat bags are ongoing
 - i. Vendor table at Ohio North South Conference
 - ii. Hat bags also being sold to BSM moms going to DC on Memorial Day
- 4. JCEA – four possible applications known as of this date
 - a. Submission deadline for National application – June 30
 - b. All board members need to encourage submission of applications
- 5. Silent Auction Baskets
 - a. 2022 had approximately 50 baskets donated
 - b. Baskets need to be requested via social media, newsletters, personal requests, etc.
 - c. April Chatter slightly delayed – announcement in it instructs members that any packages to be sent to hotel in Amy O’Campo’s name no more than 10 days prior to Convention
- 6. Officer Reports
 - a. 1VP – 291 members last count
 - b. BDNT
 - i. Please approach National Guard Units regarding JCEA
 - ii. Discussion – postage/shipping increase after Convention needed. This concern will need to be revisited after Convention

New Business

- 7. Proposed Budget presented by NBDNF
 - a. Budget based on 5 year look back (since 2017)
 - b. Budget based on a zero balance budget
 - c. Conservatively approached
 - d. Format – objective was to make it easy to read for the membership
 - e. Budget is a guideline.
 - f. Budget does not reflect what is sitting in the bank account.
 - g. New expenditure addition - \$250 for a National Big Dipper Zoom Account
 - h. PO Box rental & Quickbooks subscription proposed amounts increased so budget reflects that
 - i. Concern: Cost of room for Fun Night may not be guaranteed to be comped by the hotel for 2024
 - j. Rename line “Catering” to “Catering/Banquet Room”
 - k. Hat bag line item: Amount to vendor per hat bag in 2023-2024 discussed
 - l. Motion to present the proposed 2023-2024 budget with discussed change to Big Dipper membership at National 2023 Convention by NBDNF; seconded by MI BD President; motion carried with no abstentions.
- 8. Anything Else for the Good of the Order
 - a. 2VP Question – Cost of 2023 Fun Night? Answer: \$35
 - b. 2VP encourages the NBDA to purchase an ad in the 2023 Yearbook (Cost \$25 for quarter page; \$50 for half page; \$100 for full page) – ad money will be a donation to the VAVS fund – Motion to purchase a full page ad in the 2023 Yearbook made by NBDNF; seconded by MI BD President; motion carried with no abstentions.

- c. Discussion of addition of a 2VP for National Big Dipper Auxiliary who would be responsible for newsletter, Facebook and Instagram. For 2023-2024, officer nominations will include Big Dipper President, 1VP, 2VP, Financial Secretary, Recording Secretary and Treasurer.

Meeting adjourned at 7:15 p.m. PST/10:15 p.m. EST

Next BD Board meeting 5/11/23

Respectfully Submitted
Diana Evans Vance, Treasurer
13 April 2023

Approved by National Big Dipper Executive Board
11 April 2023