



## 2022-2023 BSMA Finance Committee

Sunday, May 7<sup>th</sup>, 2023  
4:00 p.m. PDT, 7:00 p.m. EDT

### MINUTES

Attendees: Alethea Tennill, National Treasurer  
Anne Parker, PNP/Committee Member  
Brenda Ternullo, Nat'l 4<sup>th</sup> VP/Committee Member  
Christine McCracken, Committee Member  
Diana Evans Vance, Committee Member  
Julie Straw, Finance Committee Chairwoman  
Nancy Brecht, Finance Assistant/Committee Member  
Sonya Kay, National Financial Secretary  
Stacy Anders, National President  
Suzi Freeman, Committee Member – excused

Meeting Called to Order at 4:05 p.m. PDT/7:05 p.m. EDT

Prayer

#### **I. Approval of prior minutes**

- A. Motion to approve the minutes from the March 19<sup>th</sup> FC meeting, seconded, motion passed with two abstentions.
- B. Motion to approve the minutes from the April 2<sup>nd</sup> FC meeting with spelling correction, seconded, motion passed with no abstentions.

#### **II. Audit/990 Filing Update - none**

**III. Proposed Budget & Proposed Financial Policies** - still at NEB level waiting approval and will be discussed at the May NEB meeting.

#### **IV. Review of Financial Statements**

- A. Motion to forward for audit to the NEB the corrected March 2023 financial report, seconded, motion passed with no abstentions.
- B. Motion to forward for audit to the NEB the April 2023 financial report, seconded, motion passed with no abstentions.

#### **V. Convention update**

- A. Shipments – Tonya Moore has agreed to accept National's shipments for Convention
- B. Folders need to be ordered
- C. Hotel and Shuttle are almost sold out. Members need to act quickly or may be shut out. NEB members and appointed officers for whom arrangements were made by the NT are now responsible for correcting their shuttle arrangements if their flights change.
- D. Blue Star Mothers Logo Cookies to be ordered
- E. Call to Convention almost ready
- F. Registration tentatively \$165
- G. Currently no requests for sign language interpreter.
- H. Red Bags being delivered to NT who will bring to Convention with her
- I. Still working on Printing

## **VI. Financial Officer Updates**

- A. Financial Secretary – Reports submitted by email prior to meeting.
  - 1) Previously discussed “streamlining updates” have been implemented and seem to be working well.
  - 2) When membership renewal period begins, data processing will slow down in response to the sheer volume of transactions.
  - 3) 1VP & NFS are working on an information page for the national newsletter regarding payment of membership fees
- B. Treasurer
  - 1) Technology
    - a. Computers – Financial Secretary & Incoming President – money set aside in the budget for both; NFS not needed at this time – Motion to purchase a laptop with a 17” screen and purchase through TechSoup Microsoft Office, Adobe Acrobat, virus protection, and installation of software for the incoming National President not to exceed \$1,000, seconded, motioned passed with no abstentions.
    - b. Adobe Acrobat for Webmaster – Motion to purchase Adobe Acrobat Pro 2020 through TechSoup for Webmaster not to exceed \$100, seconded, motioned passed with no abstentions
  - 2) Online Store
    - a. Possible Blue Star Dad’s Father’s Day Bundle – dad’s polo shirt, Blue Star Dad’s pin, luggage tag (currently sell for a total of \$42 at cost of approximately \$23). Motion to sell Father’s Day Bundle for \$25, seconded, motion passed with no abstentions.
    - b. Restock of Vests – Motion to restock vests with an order of 14 Large, 14 XL and 8 XXL vests, seconded, motion passed with no abstentions.
    - c. Pre-order online store items effective July 15 & pick up at Convention with Zero shipping after the Online Store has closed for Convention on July 14
    - d. Anne Parker volunteered to help line up volunteer for the store at Convention.

## **VII. Chapter Grants**

- A. Add’l information received from CA46 (existing chapter) – Motion to approve a chapter grant for CA46, seconded, motion approved with no abstentions.
- B. Prior to this meeting: 19 existing chapters awarded (2 available); 3 new chapters awarded (4 available)
- C. Motion to add in 2023-2024 to the grant process for existing chapters that the application for a chapter grant must be made prior to the event outlined in the application, seconded, motion passed with no abstentions.

## **VIII. New Business - none**

Motion to adjourn the meeting, seconded, motion passed with no abstentions.

Motion adjourned at 5:42 p.m. PDT/8:42 p.m. EDT

Proposed next meeting: Sunday, June 11<sup>th</sup>, 2023 - 4:00 p.m. PDT/7:00 p.m. EDT