

**MEETING MINUTES**  
**BLUE STAR MOTHERS OF AMERICA, INC.**  
**FEBRUARY 15, 2023**

**Call to Order:** Meeting was called to order by National President Stacy Anders at 5:38 PM PT.

**Opening:** PNP Anne Parker opened with prayer.

Pledge of Allegiance was led by PNP Anne Parker

Dept of MN President Karla Keller, conducted roll call.

The following were present:

National President-Stacy Anders

1VP-Rebecca Stafford

2VP-Karen Stillwell

3VP-Cheree Barrett-Had bad connection on and off

4VP-Brenda Ternullo

Recording Secretary-Marisol Gonzalez excused

Financial Secretary-Sonya Kay

Treasurer-Alethea Tennill joined late

Dept. of Ohio-Lynn Feldman

Dept. of Michigan-Jackie Ransom

Dept. of Minnesota-Karla Keller

PNP/Chaplain-Carla Brodacki joined late

PNP/VAVS-Anne Parker

Finance Chair-Julie Straw

**Finance Committee Report:**

Report from committee meeting held on February 5, 2023 was chaired by Julie Straw.

January financial statements were reviewed.

**MOTION coming from committee to approve and set aside January financials for audit.**

**Call for vote**

**No opposed, no abstentions**

**PASSED**

**Discussion: August 31<sup>st</sup> CPA Report sent for review. Suggested Mid-year travel expenses paid in August 2022 have journal entry to move the travel expenses to deferred expense.**

**Engagement letter and management letter sent to National President to sign and date for March audit.**

**MOTION coming from committee to approve and aside December financials for audit.**

**Call for vote**

**No opposed, no abstentions**

**PASSED**

**CFC completed and expect to be approved**

Discussion regarding National Convention updates

Financial Officers update: Discussed having updated brochures available in the online store.

**MOTION made to have 750 brochures printed, when updated and NEB approved**

**SECONDED**

**No opposed, no abstentions**

**PASSED**

**MOTION from committee to reorder 50 BSM Logo Baseball caps to sell for \$20.00 as long as cap is under \$14.00 cost.**

**Call for vote**

**No opposed, no abstentions**

**PASSED**

Discussed Vest update. Initial order was sent back due to sizing issues.

**MOTION coming from committee to change order to no small, 8 medium, 8 large, 5 XL, 4-2X, 4-3X, 4-4X, 3-5X.**

**Call for vote**

**No opposed, no abstentions**

**PASSED**

**MOTION coming from committee to order VAV's pens to hand out as appreciation gifts at a cost of \$313 w/shipping.**

**Call for vote**  
**No opposed, no abstentions**  
**PASSED**

**MOTION coming from committee to have a “Flash Sale” for the Ruby’s, send out in flyer, for \$16.00, cover cost and minimize stock. Shipping separate.**

**Call for vote**  
**No opposed, no abstentions**  
**PASSED**

Discussion from committee:

Chapter Grant Program, no new applications

Review Ritual Book- Label old ones “For Historical Purposes” and give out. No motion just a suggestion.

Budget coordination, send to Financial Committee.

OH 1 and IN 1 can get checks now per 4VP.

**NP took NEB into Closed Executive Session at 6:02 PM PT:**

**Out of Closed Executive Session 8:39 PM PT:**

Postponed reading and approval of Mid-Year minutes until March Meeting

Due to late hour no discussion of old business or new business

Discussed recent crash of TN National Guard Blackhawk

Closing Prayer: PNP Chaplain

Respectfully submitted,  
Karla Keller  
Dept. of MN President



**National 2<sup>nd</sup> Vice President  
February Report 2023**

**-Attended all NEB Calls – Regular and Special**

**-Attended the National BD Meeting**

**-Received and sorted through email submissions for the  
February Newsletter**

**-Communicated through emails and phone calls with multiple  
Chapters with questions**

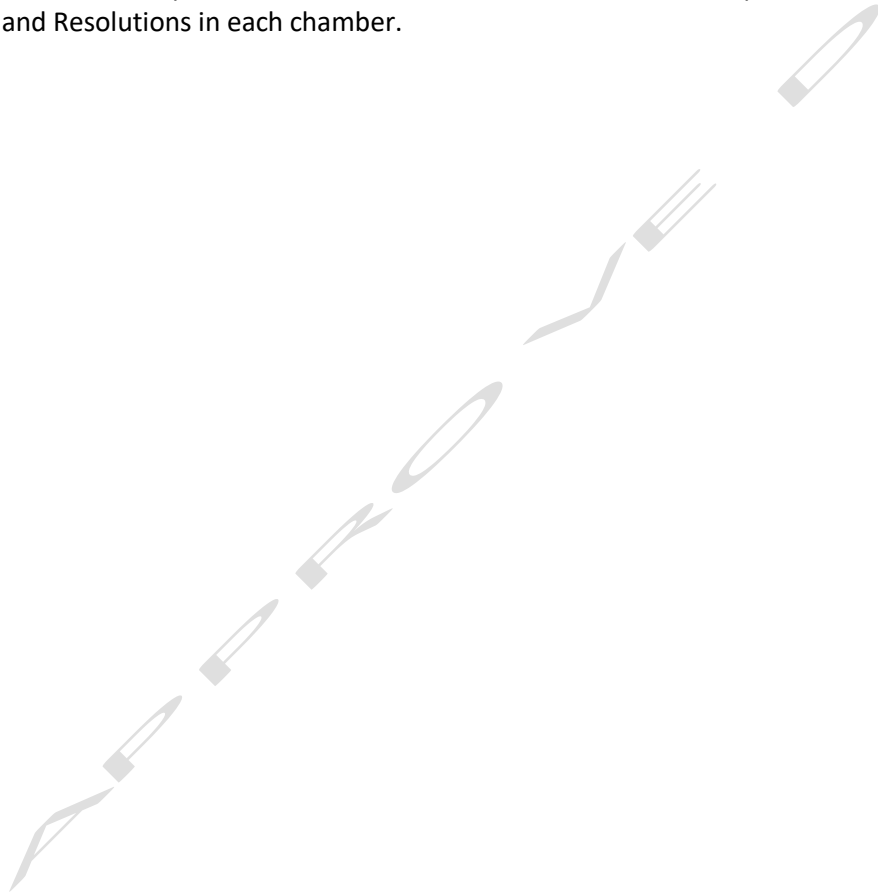
**-Converted pictures and files to fit properly into Publisher**

**-Edited, resized, redesigned and organized Newsletter  
Submissions**

**-Designed and created pages for the February Newsletter**

National 3<sup>rd</sup> Vice President  
February 2023 Monthly Report

- 1) Processed 5 Veterans
- 2) Processed 9 Servicemembers
- 3) Processed 1 Blue Daisy
- 4) Provided update to mentor on our chapter
- 5) Attended chapter meeting and packed boxes
- 6) Worked with State Representative, State Senator as well as Texas Chapters for visit to the State Capital and Resolutions in each chamber.



February 2023

**4VP Monthly Report**

**In the month of February:**

I attended all NEB meetings

I attended all Finance Committee meetings

Answered emails regarding where chapters are located and/or starting a new chapter

Sent emails to troubled chapters trying to stop them from folding, coming up with ideas on how to keep them going

Sent out letters to chapters that have not completed compliance

Worked on compliance nearly every day

As of today March 14, 2023 178 chapters are complete, 12 are either waiting for approvals or have not filed a form.

Respectfully submitted

Brenda Ternullo

N4VP, 2022-2023



## **National Financial Secretary Report – February 2023**

Attended all NEB meetings

Reviewed Minutes of Finance Committee Meeting

Emails - answered and filed as needed

Texts and Calls - responded as needed

### **National Financial Assistant**

She has worked on building spreadsheets with info needed to enter deposits into QB, she has completed these through February. She has through March 9 complete now and is pulling invoices/creating the spreadsheet each week.

### **Financials:**

Completed entering February deposits in QB for Checking, Savings, and PayPal.

Continued to work with NT to reconcile BSMA accounts

Reconciled February 2023, generated 13 reports, sent those to the Finance Committee for review.

Started entering March deposits into QB.

### **Audit**

Final report is complete and has been sent to the President and Finance Chair.

### **Due to Chapter/Department Checks**

Worked with Treasurer and 4VP on all returned Due to checks to find correct mailing addresses and re-mailed any returned.

### **Other Checks**

Received other checks from the Treasurer due to various payees – reviewed, signed, and mailed all checks.

### **Incoming Mail:**

Retrieved all incoming mail from PO Box

Opened and sorted mail into appropriate batches

Processed all mail

Added mail to spreadsheets (mail received with funds, mail received without funds, member renewals)

Contacted appropriate NEB member/committee chair with scan of mail relevant to their needs or mail needed items to them

Deposited all funds received

Entered deposits into QB

Mailed anything received for Chapters on to their address on record.

### **Memberships**

Working with 1VP to research all emails received from members with questions.

### **Chapters**

At the request of the NEB and with the NT, met with a chapter to discuss financial aspects of running a chapter

Worked with Chapters on financial related questions.

Submitted by Sonya Kay, National Financial Secretary - March 11, 2022



## **NATIONAL TREASURER REPORT**

**February 2023**

Attended all NEB Meetings including Mid-Year  
Attended Finance Committee Meeting  
Made and received telephone calls, texts, and emails  
Posted and matched expenses in QuickBooks  
Received new Vests  
Received more ball caps  
Order more shipping/Office Supplies  
Filled and mailed Online Store Orders  
Completed and mailed all checks to Finsec  
Responded to chapters with questions  
Worked on 2023-2024 budget

Paid Airfare for PNP Carla and Finance Chair to Convention  
Paid legal Fees for Athina Balta Group  
Veterans Day Committee Associate Dues  
Paid Convention Hotel 2nd payment  
Paid Chapter Grants for OH1 and IN1

Yours in Service,  
Alethea Tennill  
National Treasurer

## Department of Ohio

### February 2023 Report

1. Monthly Department Executive Board meeting
2. Monthly National Executive Board meeting
3. Attended one (1) Blue Daisy funeral
4. Zoom meeting with 2<sup>nd</sup> National VP, Department Michigan President and Department Minnesota President. Worked on summaries for Department Presidents: Standing Rules, Memorial Ceremony, Blue to Gold procedures/protocol
5. Searched for person's to be on grievance and conflict resolution committees
6. Compiled list of all Ohio Chapters and current officers per request from one Chapter president
7. Reviewed, edited and submitted Spring Department of Ohio Newsletter
8. Spoke with one (1) Gold Star Mother about membership and referred to a Chapter in her area.
9. Continued to work on plans and arrangements for the Spring North South mid year conference.
10. Various emails, calls with Ohio Chapter Presidents and Department Officers, and general public.

Respectfully Submitted  
Lynn Feldman, President  
Department of Ohio



## Department of Minnesota

### February 2023 Report



#### Department of Minnesota Report

- Attended NEB Zoom meeting
- Was not able to attend chapter meeting due to birth of my granddaughter. 😊
- Attended Dept. Presidents Zoom meeting, wrote up summaries of potential standing rules, Dept. meetings/convention, ceremonies, memorials.
- Attended MN13 15<sup>th</sup> Anniversary Celebration
- Attended Memorial Day Zoom meeting
- Submitted newsletter article
- Worked with host chapter for Spring Meeting

Respectfully,  
Karla Keller  
Department of Minnesota, President  
BSMoA

## National VAVS Report for February 2023

Although many chapters reported doing Valentines for Veterans, only 15 representatives actually filed reports. As stated previously, I along with the VA, are being lenient about reports with COVID restrictions, but I expect this to change in the new fiscal year.

We continue to have ladies doing Compassionate Care calls and making a difference with our veterans. I am sure we have more activity than being reported.

During February, working with the National 1<sup>st</sup> VP, I removed seven ladies who had not paid their 2022-23 dues and made two appointments, one in Loma Linda and one in Las Vegas, removing a former Representative who was no longer a member of the chapter in Las Vegas.

March is the month all Blue Star Mothers Representative sfile with their program managers at their facilities a joint review and Deputy Carol is following up with the Representatives to make sure these reports are being conducted with the VA's.

I will be attending the national VAVS Conference in Denver the last week in April along with Doreen, my deputy.

Anne Parker, National VAVS Representative

