



## 2025-2026 BSMA Finance Committee

Sunday, November 16, 2025  
4:00 p.m. PDT, 7:00 p.m. EDT

### MINUTES

Proposed Attendees: Anne Parker, PNP/Committee Member FL  
Brenda Russell, Committee Member OH  
Brenda Ternullo, Committee Member CA  
Carrie Beck, National Financial Secretary FL  
Jackie Ransom, National Treasurer MI  
Julie Straw, Finance Committee Chairwoman NV  
Karen Stillwell, National President OH  
Lorraine Camire, Committee Member CA  
Nancy Brecht, Finance Assistant/Committee Member IA  
Jennifer Rowe/Committee Member TX

Meeting called to order at 4:05pm PDT/7:05 pm EDT

Welcome new Finance Committee Member Jennifer Rowe

Pledge of Allegiance

Prayer

- I. Approval of prior minutes: Motion to approve the minutes of the October 19, 2025 FC meeting; motion seconded; motion carried.**
- II. Review of October Financial Statements** – Bank charges will be reversed; Chase did not have savings account attached to the checking account. NFS will create a journal entry and send notice to CPA regarding the funds received during convention that were restricted to donate to Operation Surf to correct the P&L and Balance Sheet to reflect these funds. **Motion to send the October 2025 financial reports with corrections to the NEB to be set aside for audit; motion seconded; motion carried.**
- III. Convention Planning for 2026** – Discussion occurred regarding a contract with history of direct pay – we will have the debit card on file with the hotel.
- IV. Compliance financial Reviews:**  
Discussion occurred regarding the progress of the financial reviews. So far only 49 chapters have completed the annual report and have been approved for the financial portion.
- V. Financial Officer Updates, concerns or requests:**  
**Financial Secretary** – Payment system with Chase is in place. Bank of America still has some checks that need to clear. Discussion occurred regarding Remote deposits with a machine vs Mobile deposits on the phone.

The old BSMA app is not longer available and will not renew.

**Treasurer** – Discussion on Windows 11 being updated. NT has created a google sheet to keep track of the officer laptops and the software on each computer.

**VI. Chapter Grant Application –**

Existing Chapters – FL10, CO8, CA39, OH2

**Motion to approve the \$250.00 grant to these chapters 2nded, Motion passed with 2 abstentions**

New Chapters – TX21

**This application came in after the FC meeting but before the NEB meeting. NEB approved the grant for this new chapter**

**VII. New Business**

- A. Discussion occurred on Chapter budgets and how to make sure the chapters are creating & using their budgets correctly
- B. Jenifer volunteered to create a checklist of items that are necessary for each chapter, such as creating the budget, getting compliance submitted, etc. She will send to FC Julie Straw.

**Motion to Adjourn; motion seconded; motion carried.**

Meeting adjourned at 5:09 pm PDT/8:09 pm EDT.

Next Meeting: December 14 2025 4:00 PST

Respectfully submitted,  
Brenda Ternullo FC Committee member  
November 16, 2025