



2025-2026 BSMA Finance Committee

Sunday, January 18, 2026
4:00 p.m. PDT, 7:00 p.m. EDT

MINUTES

Proposed Attendees: Anne Parker, PNP/Committee Member
Brenda Russell, Committee Member
Brenda Ternullo, Committee Member
Carrie Beck, National Financial Secretary
Jackie Ransom, National Treasurer
Jennifer Rowe/Committee Member
Julie Straw, Finance Committee Chairwoman
Karen Stillwell, National President
Lorraine Camire, Committee Member
Nancy Brecht, Committee Member

Meeting called to order at 4:07pm PDT/7:07 pm EDT

Pledge of Allegiance

Prayer

I. Approval of prior minutes: Motion to approve the minutes of the December 16, 2025 FC meeting with corrections (Housekeeping); motion seconded; motion carried.

II. Review of December Financial Statements – Corrections to be made – Merchant Card Processing should be in a sub account. **Motion to send the financials to the NEB for review; motion seconded; motion carried.**

III. Financial Officer Training for Chapters/ Departments/ Auxiliaries: Great reviews. There will be a questionnaire for those that did not have a chance to attend either training session. FC asked for suggestions of questions to be on the form. Suggestions on repercussions if not attended nor reviewed the videos and filled out form. Deadline should be around 28 days. Quickbooks training coming up.

IV. 2026 Convention planning –

A. President's Project not set yet. **Motion to have President's Project funds run through BSMA, seconded, motion carried.**

B. Updates on receiving grants & donations. The hotel has waived the deposit fee for convention. Contract has been signed with the Veterans Museum.

V. Compliance financial Reviews - Discussion occurred regarding the progress of the financial reviews. So far 115 chapters/departments/auxiliaries have completed financial portion of compliance; 34 are in progress, the rest haven't started.

VI. Financial Officer Updates, concerns or requests:

Financial Secretary –ACH is still not working properly, NFS to research other options

Treasurer – Nothing to add

VII. Chapter Grant Application –

Existing Chapters – MN11 and OH26

Motion to approve the \$250.00 grant to both chapters if they are in compliance, seconded, Motion carried.

VIII. VAVS Appreciation Gifts – VAVS Rep/PNP Anne Parker requested we purchase tin boxes of mints at \$2.34 including shipping for the volunteers. **Motion to purchase 100 gifts for volunteers, seconded, Motion carried**

IX. New Business

- VAVS Rep/PNP reported that 104 facilities will be receiving the donation this year.
- Chapter Profiles on the website should have a copy of the CP575 attached. FC Member and NFS will work together on this.
- FC Member observed that our members are ready to receive more information, can we get a FAQ on the financial page? NP asked FC Chair to come up with information so we can post on the website.

Motion to Adjourn; motion seconded; motion carried.

Meeting adjourned at 5:59pm PDT/8:59 pm EDT.

Next Meeting: February 15, 2026 4:00 PST

Respectfully submitted,
Brenda Ternullo FC Committee member
January 19, 2026